



An area of unfound diversity
Xhariep

District Municipality

Private Bag X 136, TROMPSBURG, 9913, Tel: (051) 713 9300, Fax: (051) 713 0461
Website: www.xhariep.gov.za: Email: martyr@xhariep.gov.za

BID INVITATION: MICROSOFT VOLUME LICENSING

The municipality hereby invites prospective service providers to submit bids for the supply and delivery of 80 Microsoft Office Professional and 80 Windows Operating System Software Volume Licenses (32 & 64 bit)

Bid reference number: XDM-MVL 14/15

Bid Documents available from: Xhariep District Municipality
20 Louw Street
Trompsburg
9913
Supply Chain Management Office

Closing date: July 30, 2014, at 12:00 (mid-day, on the municipal bid clock)

Tender box: Xhariep District Municipality
20 Louw Street
Trompsburg
9913

Enquiries: Mr A. Tyhokolo
Manager: Information Technology
Tel: 051 713 9300/30
Fax: 051 713 0461

Instructions with the depositing of tenders: Address tenders to:
Mr. MM Kubeka
Municipal Manager
Xhariep District Municipality
20 Louw Street
Trompsburg
9913

SPECIAL CONDITIONS OF A TENDER:

- The bid will be evaluated using 80/20 preference points system.
- Bid documents are available at **R500.00 non-refundable cash payment.**
- Bids must be enclosed in a sealed envelope clearly stating the tender number.
- All prices quoted must be VAT inclusive, except in the case of non-VAT vendors.
- No bid document will be accepted if not properly sealed and marked.
- The general conditions of contract will be applicable to this tender.
- Bids not signed by the bidders will be rejected.
- A valid original tax clearance certificate and proof of municipal rates and taxes must be attached.
- No rectification/correction fluid may be used on the document.
- Bids received after closing **TIME** and/ or **DATE** will **NOT** be considered.
- All bids that do not comply with the above conditions will be disqualified in terms of section 13 of the supply chain management regulations no. 27636 of 30 May 2005.
- The bid with the lower/lowest price or higher/highest points may not necessarily be accepted.
- The Municipality reserves the right to sub-divide the contract and/or accept any portion of any bid thereof.
- Xhariep District Municipality reserves the right not to award any contract to any bidder.
- **Shortlisted bidders may be called in for presentations.**

- **Bids must be placed in the Xhariep District Municipality's tender box. No emailed or faxed tenders will be accepted.**