

1.1 DECLARATION OF INTEREST: REGULATION 45 OF THE SUPPLY CHAIN MANAGEMENT POLICY OF XHARIEP DISTRICT MUNICIPALITY.

1.1.1 No bid/quotation will be accepted from persons in the service of the municipality / state / state entity

1.1.2 Any person, having a kinship with persons in the service of the municipality / state / state entity, including a blood relationship, may make an offer or offers in terms of this invitation to bid. In view of possible allegations of favouritism, should the resulting bid/competition, or part thereof, be awarded to persons connected with or related to persons in service of the municipality/state/state entity, it is required that the bidder or their authorised representative declare their position in relation to the evaluating/adjudicating authority and/or take an oath declaring his/her interest.

1.1.3 In order to give effect to the above, the following questionnaire must be completed and submitted with the bid/quotation.

1.1.3.1 Full Name:.....

1.1.3.2 Identity Number:.....

1.1.3.3 Company Registration Number:.....

1.1.3.4 Tax Reference Number:.....

1.1.3.5 VAT Registration Number:.....

1.1.3.6 Are you presently in the service of the municipality/state/state entity

YES / NO

1.1.3.6.1 If so, furnish particulars.

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1.1.3.7 Have you been in the service of the municipality / state / state entity for the past twelve months?

YES / NO

1.1.3.7.1 If so, furnish particulars.

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1.1.3.8 Do you, have any relationship (family, friend, other) with persons in the service of the municipality / state / state entity and who may be involved with the evaluation and or adjudication of this bid?

YES / NO

1.1.3.8.1 If so, furnish particulars.

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1.1.3.9 Are you, aware of any relationship (family, friend, other) between a bidder and any persons in the service of the municipality / state / state entity who may be involved with the evaluation and or adjudication of this bid?

YES / NO

1.1.3.9.1 If so, furnish particulars.

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1.1.3.10 Are any of the company's directors, managers, principal shareholders or stakeholders in service of the Municipality / state / state entity?

YES / NO

1.1.3.10.1 If so, furnish particulars.

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1.1.3.11 Are any spouses, child or parent of the company's directors, managers, principle shareholders or stakeholders in service of the municipality / state / state entity?

YES / NO

1.1.3.11.1 If so, furnish particulars.

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DECLARATION

I, THE UNDERSIGNED (NAME IN FULL)

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CERTIFY THAT THE INFORMATION FURNISHED ON THIS DECLARATION FORM IS CORRECT.

I ACCEPT THAT THE MUNICIPALITY MAY ACT AGAINST ME SHOULD THIS DECLARATION PROVE TO BE FALSE.

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Signature

.....
Date

.....
Position

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**Name of the Supplier/Service
Provider/Contractor/Bidder**

1.2 CLOSING DATE AND ADDRESS

The closing date for this proposal is **04 November at 12h00**.

Proposals must be addressed to the **Municipal Manager, Ref: Travel agent prop, Xhariep District Municipality, 20 Louw Street, Trompsburg, 9913**.

Proposals must be dropped off in a tender box at **Xhariep District Municipality offices, 20 Louw Street, Trompsburg, 9913**. No posted, facsimiled or emailed tenders will be accepted. No late tenders will be accepted for consideration.

1.3 DEPOSITING OF PROPOSALS

The proposal must be placed in a **clearly marked sealed envelope**. The envelope must clearly state the **name and reference number** of the proposal: **Travel agent prop**.

The lowest price proposed bid or any bid will not necessarily be accepted.

1.4 ENQUIRIES

Enquiries relating to the bid should be addressed to The Chief Financial Officer, Mr. T.C.Panyani, Tel: 051 713 9300, Fax; 051 713 046.
