

**XHARIEP DISTRICT MUNICIPALITY
REPORT ON IRREGULAR EXPENDITURE 1 JULY 2015 - 31 DECEMBER
2015**

1 2015 / 2016 IRREGULAR EXPENDITURE INCURRED

**1.1 DEVIATIONS INCURRED WITHOUT OBTAINING THREE QUOTATIONS
AS REQUIRED**

Date	Payment No	Description	Amount	Department	Responsible person	Reason
02/07/2015	41732	SAGE VIP	7584.42	BTO	Chief Financial Officer	Only recognized professional body for municipal finance officers
9/07/2015	41755	IMFO-Registration Fee	11 736.00	BTO	Chief Financial Officer	Only recognized professional body for municipal finance officers
10/07/2015	41756	JB Mthembu Attorneys	13 110.00	Corporate Service/ Labour Relations	Director Corporate Services/Manager Labour Relations	The municipality relies on the expertise and advice of a legal representative which it believes it can trust and confide in when it comes to legal matters
16/07/2015	41762	University of Free State	2 660.00	Planning and social development	Director Planning and Social Development/ Manager Environmental health	Sole accredited service provider that is closer to Xhariep District Municipality
23/07/2015	41879	Institute of internal auditors	5 539.00	Internal Audit	Manager Internal Audit	Only recognized professional institute of the internal auditors
9/07/2015	41745	SABC TV License	3 710.00	Administration	Manager administration	Sole Provider

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10/7/2015	41757	JB Mthembu Attorneys	21 318.00	Corporate Service	Director Corporate Service/Labour Relations	The municipality relies on the expertise and advice of a legal representative which it believes it can trust and confide in when it comes to legal matters
27/08/2015	42218	Orange Toyota Bloemfontein	3 536.25	Corporate Service Administration	Manager Administration	The municipal vehicle was purchased at Orange Toyota hence it was taken to Orange Toyota for service
27/08/2015	42221	University of Free State	18 849.92	Planning and social development	Manager Environmental Health	Sole accredited service provider that is closer to Xhariep District Municipality
10/09/2015	42243	Dr Van EN Vennote ING	1 708.00	Corporate Service	Director Corporate services/Manager HR	It was impractical and impossible to obtain three quotations from different doctors as the patient must first be examined before the invoice can be issued.
10/09/2015	42246	Dr Van EN Vennote ING	1 048.25	Corporate Service	Director Corporate services/Manager HR	It was impractical and impossible to obtain three quotations from different doctors as the patient must first be examined before the invoice can be issued.
09/10/2015	42535	University of Free State	14 404.94	Planning and social development	Manager Planning and social development	Accredited service provider that is closer to Xhariep

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Date	Payment No	Description	Amount	Department	Responsible person	Reason
						District Municipality
9/10/2015	42540	Du Plessis and partner	2 995.96	Corporate Service	Director Corporate Services/Manager Human Resource	It was impractical and impossible to obtain three quotations from different doctors as the patient must first be examined before the invoice can be issued.
19/11/2015	43163	Youth chamber of commerce	5000.00	Planning and Social Development	Director Planning and social development	The municipality is invited to the youth entrepreneurship awards gala dinner organised by Youth Chamber of Commerce and Industries and has to purchase a dinner table from the Youth Chamber of Commerce and Industries Free State hence only an invoice is obtained from Youth Chamber Commerce and Industries Free State.
10/11/2015	43161	SALGA	5000.00	Office of the Municipal Manager	Municipal Manager	Registration fee for the sitting of SALGA members assembly

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R 118 200.74

**1.2 DEVIATIONS INCURRED WITHOUT OBTAINING THE VALID TAX
CLEARANCE CERTIFICATE**

Date	Payment No	Description	Amount	Department	Responsible person	Reason

R 0.00

**3.3 DEVIATIONS INCURRED WITHOUT APPLYING THE PREFERRED
POINTS SYSTEM**

Date	Payment No	Description	Amount	Department	Responsible person	Reason
27/07/2015	42219	CQS Business Integrity Insight and Beyond	93 331.23	BTO	Chief Financial Officer	
02/10/2015	42471	IMFO	30 512.00	BTO	Chief Financial Officer	

R 123 843.23

**3.4 DEVIATIONS INCURRED WITHOUT FOLLOWING THE COMPETITIVE
BIDDING PROCESS**

Date	Payment No	Description	Amount	Reason

R 0.00

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Date	Payment No	Description	Amount	Department	Responsible Person	Reason
31/07/2015	ACB Debit	TELKOM	9 055.50	Office of the Municipal Manager	Municipal Manager/Chief Financial Officer	This came as a result of sudden suspension of service by Nashua Mobile after the Municipality decided not to pay certain lines that were invoiced by the latter (Nashua Mobile). A service had to be procured quickly as senior management and Councilors had to be reached on their cell phones for their respective administrative and political responsibilities
30/07/2015	41979	TELKOM	7 031.55	Office of the Municipal Manager	Municipal Manager/ Chief Financial Officer	
31/07/2015	41743	TELKOM	7 628.70	Office of the Municipal Manager	Municipal Manager/Chief Financial Officer	This came as a result of sudden suspension of service by Nashua Mobile after the Municipality decided not to pay certain lines that were invoiced by the latter (Nashua Mobile). A service had to be procured quickly

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Date	Payment No	Description	Amount	Department	Responsible Person	Reason
						as senior management and Councilors had to be reached on their cell phones for their respective administrative and political responsibilities
1/07/2015	41724	O2 INFORMATION TECHNOLOGY	28 000.00	Corporate Services	Manager ICT/Director Corporate Services	This is the only company that could assist the municipality with that service at that time
2/07/2015	41737	O2 INFORMATION TECHNOLOGY	28 000.00	Corporate Services	Manager ICT/Director Corporate Services	This is the only company that could assist the municipality with that service at that time
3/07/2015	41738	O2 INFORMATION TECHNOLOGY	28 000.00	Corporate Services	Manager ICT/Director Corporate Services	This is the only company that could assist the municipality with that service at that time
27/08/2015	ACB Debit	TELKOM	9 036.90	Office of the Municipal Manager	Municipal Manager/Chief Financial Officer	This came as a result of sudden suspension of service by Nashua Mobile after the Municipality decided not to pay certain lines that were invoiced by the latter (Nashua Mobile). A service had to be procured quickly as senior management and

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Date	Payment No	Description	Amount	Department	Responsible Person	Reason
						Councilors had to be reached on their cell phones for their respective administrative and political responsibilities
03/09/2015	42225	TELKOM	7,237.25	Office of the Municipal Manager	Municipal Manager/Chief Financial Officer	This came as a result of sudden suspension of service by Nashua Mobile after the Municipality decided not to pay certain lines that were invoiced by the latter (Nashua Mobile). A service had to be procured quickly as senior management and Councilors had to be reached on their cell phones for their respective administrative and political responsibilities
30/09/2015	ACB Debit	TELKOM	9 066.80	Office of the Municipal Manager	Municipal Manager/Chief Financial Officer	This came as a result of sudden suspension of service by Nashua Mobile after the Municipality decided not to pay certain lines that were invoiced by the latter (Nashua

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Date	Payment No	Description	Amount	Department	Responsible Person	Reason
						Mobile). A service had to be procured quickly as senior management and Councilors had to be reached on their cell phones for their respective administrative and political responsibilities
30/10/2015	ACB Debit	TELKOM	9 059.40			This came as a result of sudden suspension of service by Nashua Mobile after the Municipality decided not to pay certain lines that were invoiced by the latter (Nashua Mobile). A service had to be procured quickly as senior management and Councilors had to be reached on their cell phones for their respective administrative and political responsibilities
9/10/2015	42534	TELKOM;	7 845.53	Office of the Municipal Manager	Office of the Municipal Manager	This came as a result of sudden suspension of service by Nashua Mobile after the Municipality decided not to pay certain lines that

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Date	Payment No	Description	Amount	Department	Responsible Person	Reason
						were invoiced by the latter (Nashua Mobile). A service had to be procured quickly as senior management and Councilors had to be reached on their cell phones for their respective administrative and political responsibilities
30/11/2015	ACB Debit	TELKOM	9 304.20	Corporate Service	Director Corporate service	This came as a result of sudden suspension of service by Nashua Mobile after the Municipality decided not to pay certain lines that were invoiced by the latter (Nashua Mobile). A service had to be procured quickly as senior management and Councilors had to be reached on their cell phones for their respective administrative and political responsibilities
9/12/2015	43345	TELKOM	11 630.95	Corporate Service		This came as a result of sudden suspension of service by Nashua Mobile after the Municipality

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Date	Payment No	Description	Amount	Department	Responsible Person	Reason
						decided not to pay certain lines that were invoiced by the latter (Nashua Mobile). A service had to be procured quickly as senior management and Councilors had to be reached on their cell phones for their respective administrative and political responsibilities
11/12/2015	43454	TELKOM	29 755.00	Corporate Services		This came as a result of sudden suspension of service by Nashua Mobile after the Municipality decided not to pay certain lines that were invoiced by the latter (Nashua Mobile). A service had to be procured quickly as senior management and Councilors had to be reached on their cell phones for their respective administrative and political responsibilities
31/12/2015	ACB Debit	TELKOM	9 634.40	Corporate Service		
9/12/2015	43334	University of Free State	13 000.00	Municipal manager	Municipal Manager	

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Date	Payment No	Description	Amount	Department	Responsible Person	Reason
10/12/2015	43360	DIGICOM	12,682.05			

R 235 968.23

3.5 IRREGULAR EXPENDITURE INCURRED WITHOUT OBTAINING A VALID TAX CLEARANCE CERTIFICATE

Date	Payment No	Description	Amount	Department	Responsible person	Reason

R0.00

3.7 IRREGULAR EXPENDITURE INCURRED WITHOUT APPLYING THE PREFERRED POINTS SYSTEM

Date	Payment No	Description	Amount	Department	Responsible person	Reason
31/07/2015	41980	MULTITECH	44 484.12	Corporate Services	Manager ICT/Director Corporate Services	This is the only company that could assist the municipality with that service at that time. A new service provider has been appointed to correct this matter as of June 2015

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02/07/2015	41727	DIGICOMS	40 993.97	Corporate Services	Manager ICT/Director Corporate Services	This is the only company that could assist the municipality with that service at that time.
23/07/2015	41878	MULTITECH	36 126.87	Corporate Services/ ICT	Municipal Manager/ Director Corporate Services	This is the only company that could assist the municipality with that service at that time.
6/08/2015	14995	DIGICOMS	64 698.00	Corporate Services/ ICT	Municipal Manager/ Director Corporate Services	This is the only company that could assist the municipality with that service at that time
31/08/2015	41980	MULTITECH	36 126.87	Corporate Services/ ICT	Municipal Manager/ Chief Financial Officer	
3/09/2015	42227	DIGICOMS	36 330.97	Corporate Services	Municipal Manager/ Director Corporate Services	This is the only company that could assist the municipality with that service at that time

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10/09/2015	42234	DIGICOMS	44 837.42	Corporate Services	Municipal Manager/ Director Corporate Services	This is the only company that could assist the municipality with that service at that time
29/10/2015	43037	DIGICOMS	44 890.77	Corporate Services/ ICT	Municipal Manager/ Director Corporate Services	This is the only company that could assist the municipality with that service at that time
29/10/2015	43047	MULTITECH	41 545.90	Corporate Services/ ICT	Municipal Manager/ Director Corporate Services	29/10/2015
10/12/2015	43361	MULTITECH	41,545.90	Corporate Services	Director Corporate Services	
5/01/2015	43692	PHATSHOAN E HENNEY ATTORNEYS	50,556.90	Corporate Service	Director Corporate Services	
5/01/2015	43693	PHATSHOAN E HENNEY ATTORNEYS	93,365.15	Corporate Service	Director Corporate Services	

R 431 580.79

3.8 EXPENDITURE INCURRED WITHOUT FOLLOWING THE COMPETITIVE BIDDING PROCESS

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R 0.00

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