



Xhariep
District Municipality

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Xhariep District Municipality
20 Louw Street
Trompsburg
9913

Private Bag X136
Trompsburg
9913

Enquiries: Mr JS Matobako
Manager: Supply Chain Management
Tel no: 051 713 9300/7/11

NOTICE, NOTICE, NOTICE

**REQUEST FOR QUOTATION(S): PUBLIC PARTICIPATION
POLICY STRATEGY AND TRAINING OF COMMUNITY DEVELOPMENT
WORKERS AS WELL AS PUBLIC PARTICIPATION OFFICERS**

An advertisement is hereby placed in terms of Chapter 2 (18) (a) of the Supply Chain Management policy of Xhariep District Municipality. The Municipality invites prospective service providers/suppliers to provide the municipality with the above mentioned services.

The closing date of the advertisement will be on the 12th of May 2016, 12H00 midday after which the determination of the successful service provider/supplier will be decided using the 80/20 preference points system as shown below. All the quotations must be put in the municipal bid box.

EVALUATION CRITERION

1. FUNCTIONALITY

This method of evaluation will be used as a pre-requisite for all the providers/suppliers to qualify for the second stage of evaluation where **PRICE AND B-BEE** status will be used.

2. POINTS ALLOCATION FOR BOTH PRICE AND B-BBEE WILL BE AS FOLLOWS:

No	Element	Points
1	Price	80
2	B-BBEE	20
	Total Points	100

Price- 80
B-BBEE- 20
100

DOCUMENTS TO BE SUBMITTED

- A valid and original tax clearance certificate;
- B-BBEE certificate in order to claim points;
- Municipal rates and taxes account/ lease agreement; and
- A declaration of interest (obtainable from the supply chain management office)

SPECIAL CONDITIONS

- All prices quoted must be VAT inclusive, where applicable;
- Xhariep District Municipality reserves the right not to accept the lowest price proposed;
- Documents are available at R70.00 (each) non-refundable cash payment.
- The general conditions of contract will be applicable;
- Quotations received after closing TIME or DATE will NOT be considered;
- Supplier(s) shall be subjected to vetting and/or reference checking prior to awarding of a contract;
- All quotations must be submitted to the supply chain management unit; and
- No faxed or emailed quotations will be accepted.



Mr MM Kubeka
Municipal Manager