

Xhariep

District Municipality

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Xhariep District Municipality
20 Louw Street
Trompsburg
9913

Private Bag X136
Trompsburg
9913

Enquiries: Mr JS Matobako
Manager: Supply Chain Management
Tel no: 051 713 9300/7/11

NOTICE, NOTICE, NOTICE

REQUEST FOR QUOTATION(S):

- 1. SUPPLY OF CLEANING MATERIAL**
- 2. SUPPLY OF STATIONERY**

An advertisement is hereby placed in terms of Chapter 2 (18) (a) of the Supply Chain Management policy of Xhariep District Municipality. The Municipality invites prospective service providers/suppliers to provide the municipality with the above mentioned services.

The closing date of the advertisement will be on the 18th of April 2016, 12H00 midday after which the determination of the successful service provider/supplier will be decided using the 80/20 preference points system as shown below. All the quotations must be put in the municipal bid box.

EVALUATION CRITERIA

1. FUNCTIONALITY

This method of evaluation will be used as a pre-requisite for all the providers/suppliers to qualify for the second stage of evaluation where **PRICE AND B-BEE** status will be used.

2. PRICE AND B-BBEE

All the service providers will be evaluated both on **PRICE** and **B-BBEE**. Price will be 80 and 20 will be for **B-BBEE**.

3. POINTS ALLOCATION FOR BOTH PRICE AND B-BBEE WILL BE AS FOLLOWS:

No	Element	Points
1	Price	80
2	B-BBEE	20
	Total Points	100

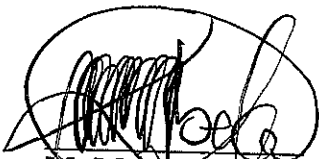
Price- 80
B-BBEE- 20
100

DOCUMENTS TO BE SUBMITTED

- A valid and original tax clearance certificate;
- B-BBEE certificate in order to claim points;
- Municipal rates and taxes account/ lease agreement; and
- A declaration of interest (obtainable from the supply chain management office)

SPECIAL CONDITIONS

- All prices quoted must be VAT inclusive, where applicable;
- Quote documents are available at **R70.00 non-refundable cash payment**.
- Xhariep District Municipality reserves the right not accept the lowest price proposed;
- The general conditions of contract will be applicable;
- Quotations received after closing **TIME** or **DATE** will **NOT** be considered
- All quotations must be submitted to the supply chain management unit; and
- No faxed or emailed quotations will be accepted.



Mr Martin Kubeka
Municipal Manager