



An area of unfound diversity
Xhariep

District Municipality

Private Bag X 136, Trompsburg, 9913, Tel: (051) 713 9300, Fax: (051) 713 0461
Website: www.xhariep.co.za

**XHARIEP DISTRICT MUNICIPALITY
BID INVITATION: VAT REVIEW**

Xhariep District Municipality is a low capacity municipality that started with a conversion process from **IMFO** to **GRAP** for the first time during the financial year ended 30 June 2010. Most of the Transitional Provisions were adopted and applied by the municipality.

The municipality is hereby looking for the services of a reputable service provider who can perform the following services:

- Review of payment transactions for the 2009/2010 and 2010/2011 financial years to ensure that the VAT input and VAT output were correctly claimed/ declared to SARS, accurately calculated, completely recorded and appropriately disclosed (prepare an Annual Financial Statements disclosure note).
- Review of VAT reconciliations performed by the Municipality.

Bid reference number: XDM-VAT 10/11

Bid Documents available from: 01 April 2011
Xhariep District Municipality
20 Louw Street
Trompsburg
9913
Supply Chain Management Office

Closing date: 22 April 2011, at 12:00

Tender box: Xhariep District Municipality
20 Louw Street
Trompsburg
9913

Enquiries: Mr. Elias Mokhesuoe
Chief Financial Officer (Acting)
Tel: 051 713 9300
Fax: 051 713 0461



Instructions with the depositing of bids: Address bids to
The Municipal Manager
Mr. T.L. Mkhwane
Xhariep District Municipality
20 Louw Street
Trompsburg
9913

- The tender will be evaluated using 80/20 preference points system.
- Bid documents are available at R200.00 non-refundable cash deposit.
- Bid must be enclosed in a sealed envelope clearly stating the tender number.
- Xhariep District Municipality reserves the right not to make any appointment or appoint part of the bid thereof.
- The General Conditions of Contract will be applicable to this contract.
- Bids received after closing time will not be considered.
- The municipality will enter into a service level agreement with a successful bidder.
- **Tenders must be delivered personally and be placed in the Xhariep District Municipality's tender box. No emailed or faxed tenders will be accepted.**