



An area of unfound diversity


**Xhariep**  
District Municipality

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Xhariep District Municipality comprises of the following Local Municipalities; Kopanong, Letsemeng, Mohokare and Naledi Local Municipalities. It subscribes to the principles of affirmative action and all accompanying regulations that seek to address the imbalances of the past. The administrative offices of the municipality are situated at Trompsburg; which is 125 km's south of Bloemfontein.

To this end, the municipality seeks to fill the following vacant and strategic position.

<b>JOB ADVERTISEMENT</b>	
<b>JOB TITLE</b>	<b>CHIEF FINANCIAL OFFICER</b>
<b>REPORTING TO</b>	<b>Municipal Manager</b>
<b>MAIN PURPOSE OF THE JOB</b>	<ul style="list-style-type: none"> <li>To guide management in effective; economic and efficient finance function. Ensure implementation of sound finance policies in the municipality. Forecast revenue and expenditure and assess the impact thereof on municipality's position and performance. Manage the budget preparation and implementation process and provide technical expertise in this regard. Manage supply chain management function.</li> <li>Comprehend risk and guide management of risk mitigation for the municipality.</li> </ul>
<b>NO. OF INCUMBENTS</b>	1
<b>LOCATION</b>	<b>Xhariep District Municipality ( Trompsburg)</b>
<b>BASIC SALARY</b>	Remuneration: Annual total remuneration package in line with Notice that the Minister published in the Government Gazette which effectively sets upper limits on the remuneration packages to be paid.
<b>MINIMUM EDUCATION</b>	<ul style="list-style-type: none"> <li>Minimum B. Accounting Degree</li> <li>Completed Audit training articles with SAICA.</li> <li>Must have completed or in a process of completing MFMP as per Treasury Regulation requirements. (Circular 60)</li> </ul>
<b>KEY PERFORMANCE AREA</b>	<ul style="list-style-type: none"> <li>Manage the finance directorate and ensure financial soundness of the district.</li> </ul>
<b>PREFERED MINIMUM EXPERIENCE</b>	<ul style="list-style-type: none"> <li>Budget management experience.</li> <li>Strategic, financial management.</li> <li>Financial and performance reporting.</li> <li>Experience in Public Sector (atleast three (3) years in Local</li> </ul>

	Government)
<b>CRITICAL COMPETENCY</b>	 <ul style="list-style-type: none"> <li>• Demonstrate proficiency in competency areas as prescribed in the Regulations in accordance with MFMA.</li> <li>• Eligible in terms of competency levels for senior managers as prescribed in the government gazette No 29967.</li> </ul>
<b>ADDITIONAL COMPETENCIES</b>	<ul style="list-style-type: none"> <li>• Presentation.</li> <li>• Team Player.</li> <li>• Networking</li> <li>• Analytical thinking</li> </ul>
<b>APPLICATIONS TO BE DIRECTED TO</b>	<ul style="list-style-type: none"> <li>❖ Interested applicants can forward their applications, accompanied by certified copies of qualifications and ID to: The Director: Corporate Services: Mr M Khapha Private Bag X136; Trompsburg 9913</li> </ul> <p><b>NOTE: No faxed or emailed applications will be accepted.</b></p> <ul style="list-style-type: none"> <li>• The Municipality <b>reserves</b> the right to reference check all short listed candidates and to verify their qualifications.</li> <li>• The employer reserves the right not to fill this position.</li> <li>• Correspondence will be limited to short listed candidates only.</li> <li>• Applicants who have not been contacted within 30 Days from closing date should consider their application unsuccessful.</li> <li>• All enquiries in this regard should be directed to: Mr Mbuyiselo Khapha <i>Tel: 051 713 9305</i></li> </ul>
<b>CLOSING DATE OF APPLICATIONS</b>	<b>29<sup>th</sup> July 2015</b>
<b>ACTING MUNICIPAL MANAGER</b>	<b>Mr Martin Kubeka</b>

Approved by:

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**Mr Martin Kubeka**  
Municipal Manager