



An area of unfound diversity

Xhariep

District Municipality

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Date: September 2, 2016

Xhariep District Municipality
20 Louw Street
Trompsburg
9913

Private Bag X136
Trompsburg
9913

Enquiries: Mr JS Matobako
Manager: Supply Chain Management
Tel no: 051 713 9300/7/11

NOTICE, NOTICE, NOTICE

**REQUEST FOR QUOTATION(S): REPAIRS AND SERVICING OF
AIR CONDITIONERS**

An advertisement is hereby placed in terms of **Chapter 2 (18) (a)** of the Supply Chain Management policy of Xhariep District Municipality. The Municipality invites prospective service providers/suppliers to provide the municipality with the above mentioned services.

The closing date of the advertisement will be on the **12th September 2016, 12H00 midday** after which the determination of the successful service provider/supplier will be decided using the **80/20** preference points system as **shown below**. All the quotations must be put in the municipal bid box.

EVALUATION CRITERION

1. FUNCTIONALITY

This method of evaluation will be used as a pre-requisite for all the providers/suppliers to qualify for the second stage of evaluation where **PRICE AND B-BEE** status will be used.

2. POINTS ALLOCATION FOR BOTH PRICE AND B-BBEE WILL BE AS FOLLOWS:

No	Element	Points
1	Price	80
2	B-BBEE	20
	Total Points	100

Price- 80
B-BBEE- 20
100

DOCUMENTS TO BE SUBMITTED

- A valid and original tax clearance certificate;
- B-BBEE certificate in order to claim points;
- Municipal rates and taxes account/ lease agreement; and
- A declaration of interest (obtainable from the supply chain management office)

SPECIAL CONDITIONS

- All prices quoted must be VAT inclusive, where applicable;
- Xhariep District Municipality reserves the right not accept the lowest price proposed;
- Documents are available at **R70.00 (each) non-refundable cash payment.**
- The general conditions of contract will be applicable;
- **Compulsory side visit will be on the 6th of September 2016;**
- Quotations received after closing **TIME** or **DATE** will **NOT** be considered;
- Supplier(s) shall be subjected to vetting and/or reference checking prior to awarding of a contract;
- All quotations must be submitted to the supply chain management unit; and
- No faxed or emailed quotations will be accepted.

Mr MM Kubeka
Municipal Manager