



An area of unfound diversity

Xhariepp

District Municipality

Private Bag X 136, TROMPSBURG, 9913, Tel: (051) 713 9300, Fax: (051) 713 0461
Website: www.xhariepp.fs.gov.za

BID INVITATION

Xhariepp District Municipality hereby invites qualified service providers/suppliers to submit their proposals/bids for the below mentioned three services.

Provision of Short-Term Insurance

Bid reference numbers: XDM – INSURANCE 2021/22

Bid Documents are available from: Xhariepp District Municipality
20 Louw Street
Trompsburg
Supply Chain Management Office OR alternatively can be downloaded for free on National Treasury e-tender portal.

Advertisement date February 9, 2022

Tenders documents to be submitted in the Municipality's Tender box at:
Xhariepp District Municipality
20 Louw Street
Trompsburg
9913

Enquiries: Mr Sejane Matobako
Manager: Supply Chain
Email: matobakos@xhariepp.gov.za
Contact(s): 073 134 7230

Instruction for submissions of tenders: Address tenders to:
Ms LY Moletsane
Municipal Manager
Xhariepp District Municipality
20 Louw Street
Trompsburg
9913

Closing date for Short-term insurance: 22 February 2022 at 12pm:

Instruction for submissions of tenders: Address tenders to:
Ms LY Moletsane
Municipal Manager
Xhariep District Municipality
20 Louw Street
Trompsburg
9913

SPECIAL CONDITIONS OF A TENDER (TO BE READ CAREFULLY BY SERVICE PROVIDERS):

- Bid documents are available at non-refundable cash payment of R550.00 or alternatively can be obtainable for free on National Treasury E-tender portal.
- The 80/20 preference points system will be used for this bid.
- Functionality scoring will be applied.
- Valid BBEE certificate/Sworn Affidavit should be submitted to claim points.
- Proof of (CSD) Central Supplier Database Registration must accompany the bid document.
- Tax Compliance Status pin must be submitted.
- Proof of municipal rates and taxes not older than 90 days/lease agreement must be attached.
- No bid documents will be considered from a person in service of the state.
- Bids must be enclosed in a sealed envelope clearly stating the tender reference number.
- The general conditions of contract will be applicable to this tender.
- Each page of General Condition of a Contract "GCC" must be initialled by the service provider.
- Bids not fully completed and signed by the bidders will be rejected.
- No rectification/correction fluid will be used on the document.
- Bids received after closing **TIME** and/ or **DATE** will **NOT** be considered.
- All bids that do not comply with the above conditions will be disqualified.
- The bid with the lower/lowest price or higher/highest points may not necessarily be accepted.
- Xhariep District Municipality reserves the right not to award any contract to any bidder.
- Bids must be placed in the Xhariep District Municipality's tender box. No emailed or faxed tenders will be accepted.



**Ms LY MOLETSANE
MUNICIPAL MANAGER**