



An area of unfound diversity

Xhariep

District Municipality

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Xhariep District Municipality comprises of the following Local Municipalities; Kopanong, Letsemeng, Mohokare. Xhariep District Municipality subscribes to the principles of affirmative action and all accompanying regulations that seek to address the imbalances of the past. The administrative offices of the municipality are situated at Trompsburg; which is 125 km's south of Bloemfontein.

To this end, the municipality seeks to fill the following vacant positions

POST NO	EXTERNAL JOB RE- ADVERTISEMENT	
1	Title	Audit Committee Members
Reporting to	Municipal Council	
Responsibility	<p>Key performance areas: Act as an independent advisory committee to the Council, Political Office Bearers, Accounting Officer and Senior Management on matters relating to the following:</p> <ul style="list-style-type: none"> • Knowledge and understanding of Internal financial controls, major accounting and public sector reporting issues • Knowledge and understanding of roles of internal and external audit • Exposure to the Local Government Sector and familiarity with Risk management practice • Performance management • Accounting policies • Adequacy, reliability and accuracy of financial reporting and information • Good corporate governance • Knowledge and experience in IT will be added as advantage • Depth Knowledge and understanding of and exposure to legislation / policies MFMA / DORA/ GRAP/ GAAP/National Treasury Regulations and practice notes of the relevant to the municipality. • Preference will be given to applicants who have experience in serving on Audit Committee of Local Government. <p>Core responsibilities:</p> <ul style="list-style-type: none"> • Review the Annual Financial Statements to provide Council with an authoritative and credible view of the financial position and performance of the Municipality • Respond on any issues raised by the Auditor-General in the audit report • Review and approve internal audit-related matters • Carry out such investigations into the financial affairs of the Municipality as and when requested • Review the Municipality's performance management system and make recommendations in this regard to Council. 	
No of positions	2	
Location	Trompsburg	
Remuneration	As per the Treasury Regulation 20.2.2	

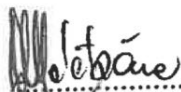
Qualification	Postgraduate degree in any of the following fields i.e. Accounting, Auditing, Performance Management, Financial Management, Risk Management and Law. Proven expertise and experience in the fields of financial management and internal auditing is a pre requisite. Excellent communication skills (Verbal and Written).
Experience	8 years in any of the following: Internal Audit, Risk Management, Auditing Accounting, Legal, or Performance Management.
Knowledge and Skills	Understanding Internal Audit charter and Audit committee charter and other policies. Understanding of National Treasury Framework. Membership of the Institute of Internal Audit of South Africa. Extensive knowledge of Internal Audit process and working principles. Ability to communicate at all levels. Interpersonal skills. Computer literacy (Teammate , Excel, Power point, Visionary, Strategic thinking and decision making capabilities.
Behavioural Competencies	Self-motivated and driven. Report preparation and presentation skills. Working on strict deadlines Ability to work unsocial hours. The ability to deal with conflict and capacity to withstand stress.

Please Note :

- Applications must include a covering letter, a recent resume with two contactable referees, certified copies of qualifications and ID document. Failure to submit requested documents will result in your application not being considered.
- Shortlisted candidates will be subjected to reference checks, vetting and signing of indemnity forms
- Should applicants not hear from us after 30 days after the closing date; they should consider their applications unsuccessful.
- Given the anticipated huge volume of applications; communication will be restricted to shortlisted candidates only.
- People from designated groups are encouraged to apply for this position.
- Xhariep District Municipality reserves the right not to make any appointment and to re-advertise before a short list is compiled
- Electronic or faxed applications will be accepted.
- No applications received after the closing date will be considered. Canvassing of Councillors with the purpose of being appointed is not permitted and proof of such canvassing shall lead to disqualification.

Applications should be directed to	The Municipal Manager : Ms LY Moletsane , Private Bag X136, Trompsburg, 9913 or Email: Moletsanel@xhariep.gov.za
Enquiries	Mr Tefo Lebaka Manager: Human Resources and Labour Relations Telephones: 051 011 2238
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Closing Date	02nd March 2022

Approved by:



Ms LY Moletsane
Municipal Manager