



An area of unfound diversity

# Xhariep

District Municipality

20 Louw Street, Private Bag X 136, TROMPSBURG, 9913, Tel: 051 011 2238, Fax: 051 713 0461  
 Email: [moletsanel@xhariep.gov.za](mailto:moletsanel@xhariep.gov.za) Website: [www.xhariep.fs.gov.za](http://www.xhariep.fs.gov.za)

Xhariep District Municipality comprises of the following Local Municipalities; Kopanong, Letsemeng, Mohokare. Xhariep District Municipality subscribes to the principles of affirmative action and all accompanying regulations that seek to address the imbalances of the past. The administrative offices of the municipality are situated at Trompsburg; which is 125 km's south of Bloemfontein.

To this end, the municipality seeks to fill the following vacant position:

POST NO	INTERNAL JOB ADVERTISEMENT	
1	Job Title	MANAGER ENVIRONMENTAL HEALTH SERVICES
Ref. No. PSD032/02/2023	Reporting	DIRECTOR PLANNING AND SOCIAL DEVELOPMENT
	Responsibility	<ul style="list-style-type: none"> <li>• Specialised knowledge of all relevant Environmental Health legislation (National Provincial, Local) including interpretation and application thereof.</li> <li>• Interpret all relevant labour law, employment related law and the constitution.</li> <li>• Full knowledge of communicable diseases, including signs, symptoms and how communicable diseases related to Environmental Health are spread in communities.</li> <li>• Food hygiene control and auditing systems.</li> <li>• Manage the rendering of the 09 key municipal health functions in terms of the National Health Act (Act 61 of 2003).</li> </ul> <p>-Water quality monitoring            - Food control            - Waste management            - Health Surveillance of premises            - Surveillance and prevention of communicable diseases            - Vector Control            - Environmental Pollution Control            - Disposal of the dead            - Chemical Safety</p> <ul style="list-style-type: none"> <li>• Execute functions and administrative duties as determined by the municipality.</li> <li>• Perform Environmental Health Practitioner's duties to ensure Environmental Health Services are rendered in the whole of the district.</li> <li>• Perform emergency planning to prevent or manage disaster, by contributing to the planning of appropriate emergency measures about environmental health control.</li> </ul>

		<ul style="list-style-type: none"> <li>• Conduct/facilitate Health and Hygiene Education sessions to create awareness amongst the members of the community to protect themselves against environmental deceases.</li> <li>• <b>Perform any other related duties as instructed by supervisor</b></li> </ul>
<b>No. of positions</b>	1	
<b>Location</b>	Trompsburg	
<b>Qualification</b>	<ul style="list-style-type: none"> <li>• A relevant tertiary qualification, preferably a B-Tech degree in Environmental Health</li> <li>• Registration as an Environmental Health Practitioner with the Health Professions Council of South Africa for independent practice.</li> <li>• Peace Officer: Registration with Department of Agriculture if applicable.</li> <li>• Driver Licence: EB; and</li> <li>• Computer literacy: MS Office.</li> </ul>	
<b>Remuneration</b>	<b>R560 834.50 per annum excluding benefits</b>	
<b>Experience</b>	8 years of experience in Environmental Services	
<b>Knowledge and Skills</b>	Good Communication Skills Computer Skills Report writing Skills Administration Understanding. Bilingualism Sound human relations	
<b>Behavioural Competencies</b>	Project Management Skills, Problem solving skills, Good communication skills (verbal and written). Self-motivated and driven. Report preparation and presentation skills. Working on strict deadlines Ability to work unsocial hours. The ability to deal with conflict and capacity to withstand stress	

**Please Note:**

1. Applications must be on Staff member's personal data form obtainable in Gazette No. 45181 – [www.xhariep.gov.za](http://www.xhariep.gov.za) appear as Table 12, Page 1497
2. The application form must be accompanied by a detailed CV with names of three contactable references (email and telephone number and previous employer recently certified original copies of qualifications, identity document and drivers licence. Failure to submit requested document will result on your application not being considered.
3. It's the applicant responsibility to have foreign qualifications to be evaluated by the South African Qualification Authority (SAQA) and to attach the proof thereof.
4. Applicants submitting their Curriculum Vitae to this advertisement specifically agree and authorise Xhariep District Municipality and or/ its representative to undertake necessary confirmation /certificate of any information in the curriculum vitae or accompanied documents. The applicant therefore gives consent that any information may be accessed for verification in adherence to the POPI Act.
5. On appointment the appointee should not be holding any political office in a political party, whether permanent or temporary or Acting.
6. Should applicants not hear from us after 30 days after the closing date; they should consider their applications unsuccessful.
7. Given the anticipated huge volume of applications; communication will be restricted to shortlisted candidates only.

8. People from designated groups are encouraged to apply.
9. Canvassing either a Councillor or any municipal official for this position automatically disqualifies the candidate.
10. On appointment the appointee should not be holding any political office in a political party, whether permanent, temporary, or acting.
11. Xhariep District Municipality reserves the right not to make any appointment and to re-advertise before a short list is compiled

<b>Applications should be directed to:</b>	The Municipal Manager: Ms LY Moletsane, Private Bag X136, Trompsburg, 9913 or Email: <a href="mailto:municipalmanager@xhariep.gov.za">municipalmanager@xhariep.gov.za</a>
<b>Enquiries</b>	Ms. Nono Buda - Human Resource Management Officer: Tel. 0510112238
<b>Date of Publication</b>	3 April 2023
<b>Closing Date</b>	24 April 2023 before end of business 16:00

Approved by:



**Ms. LY Moletsane**  
**Municipal Manager**  
**Xhariep District Municipality**